

# Young Adult Ministry in a Box Program/Event Planning Template

## *A guide for planners*

<b>Program Title:</b>	
<b>Purpose:</b> <i>(A sentence that captures the essence of this program and its goal.)</i>	
<b>Cost</b>	
<b>Who/How many people is this for?</b>	
<b>When is a good time for this?</b>	
<b>Get Ready:</b> <i>(What prep work and supplies are needed? How much prep time is necessary? Do you need to reserve a space for this? How many volunteers should you recruit to help?)</i>	
<b>Make It Happen (Instructions):</b>	
<b>Promote:</b> <i>(A few quick ideas for marketing this program to young adults involved with your parish and those who are outside your parish)</i>	
<b>Help:</b> <i>(Are there any resources that would be helpful? Websites, books, articles?)</i>	
<b>Troubleshooting:</b> <i>(What problems or challenges might come up? How might you overcome them?)</i>	